



GRANT APPLICATION FORM

- This form should be fully completed and returned to the Sumner Ferrymead Foundation (SFF) Secretary – details below.
- Parents should only complete it if a child is unable to do so.
- All applications for grants must fall within the “Aims” of the SFF Constitution and the applicant (group or individual) must be based or reside in the “SFF Catchment Area”. (Both the *Aims* and *Catchment Area* are outlined on the SFF website www.sumnerferrymeadfoundation.co.nz).
- Print or type all information - use additional sheets if required.

1. Name of applicant:

If you are applying on behalf a group or another individual, please provide details and reasons:

2. Reasons for application: (intention/plan, project, location and objectives, individual involvement)

3. If it is a project/event, when is commencement and estimated completion date?

4. When is funding assistance needed, i.e. approx time frame?

Processing of the application will depend on when the Trustees next meet (it may be 6-8 weeks)

5. Describe how the applicant (group or individual) will benefit from any SFF assistance.

6. What efforts will the applicant make towards further fundraising? Please state the organisations you have approached and amounts received.

7. Acknowledgement:

The applicant agrees to allow the SFF (if it wishes) to make reasonable inquiries as to the reputation and responsible legal standing of the applicant, and if successful, to allow the SFF (if it wishes) to use the applicant’s name and images to appear in any SFF promotional material including local newspaper and social media but without details of the granted sum. If this application is declined and the applicant notified accordingly, no further correspondence shall be entered into.

Applicant Contact details:

Address:

Email:

Home/work Phone:

Mobile:

Name of primary contact if a group, and position:

Signature/s:

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(If a group, provide signatures of Secretary and Executive Member/Trustee)

Date:

Note: Signatures must be written in pen – photocopied or scanned signatures will not be accepted. Please keep the original of this completed application and any accompanying documents.

Email this completed form, and any attachments to the SFF Secretary, Daniel O’Carroll:

e-mail: info@sumnerferrymeadfoundation.co.nz

Phone: 03 384 4153

SFF OFFICE RECORDS:

Meeting date approved:

Grant sum:

Date Applicant notified:

Applicant Reply stating receipt of funds: