

BACKGROUND

The Sumner Ferrymead Foundation launched the Community Awards programme in 2024 to celebrate 30 years of supporting the local community. To mark the occasion, we offered five community awards up to a total value of \$30,000 for clubs, groups, and organisations within the Foundation's catchment area (see the website for details).

This year, the Sumner Ferrymead Foundation is again providing five community awards up to a total value of \$30,000. There are four grant categories: sport, art & culture, education, and environment.

ELIGIBILITY CRITERIA & CONDITIONS

1. Eligibility criteria for this grant

- The club, group, or organisation (referred to as *CGO* in the document) must be based in the Sumner Ferrymead Foundation catchment area (see website for details);
- The *CGO* must be a not-for-profit entity; and
- Proof of eligibility must be provided upon request from the Sumner Ferrymead Foundation.

2. Applicant's Responsibilities

- To complete and submit the application form by April 6th 2025; and
- If requested, to attend an interview organised by the Foundation.

3. Recipient's (i.e. successful applicant's) Responsibilities

- To attend an event (proposed date Friday July 4th 2025) where the recipients receive their award;
- To provide the Foundation with the bank account details into which the money should be paid;
- To consent to the use of any photograph, pictures, stories or other content and information supplied by the recipient or at an event organised by the Foundation to be used by the Foundation at its sole discretion;
- To recognise the receipt of the award, the Sumner Ferrymead Foundation, (and the sponsor where applicable) on their social media; and
- To provide a written report on how the grant was spent within 12 months of receiving it.

4. Sumner Ferrymead Foundation's Responsibilities

- To arrange an event on Friday July 4th to acknowledge all scholarship winners;
- To promote the awards in the Bay Harbour News, on the Foundation's website and via social media; and
- To pay the funds into the nominated bank account by 31 July 2025. The Foundation takes no responsibility for ensuring the payment reaches the recipient's bank account or the accuracy of information provided by the recipient and is solely relying on the recipient to provide correct bank account details.

4. Decision Making

- Decisions on the awarding of community grants will be made by the Trustees of the Sumner Ferrymead Foundation at their sole and absolute discretion with regards to the purpose of the Foundation;
- Decisions of the Foundation will be final and no correspondence will be entered into concerning the results of the community grants; and
- In the event there is no suitable applicant, no grant will be awarded.



COMMUNITY AWARDS

APPLICATION FORM

Please indicate which grant you are applying for:

- \$5000 community grant to improve sporting facilities or the health and physical wellbeing of the community
- \$5000 community grant to help arts & culture to flourish in our community
- \$5000 community grant to encourage and support learning and development at all ages in our community
- \$5000 community grant to encourage a cleaner greener environment in our community

All Applications will be considered for the \$10,000 community grant

1. Applicant Details

Full Name of the CGO

Postal Address.....

Full Name of person applying on behalf of the CGO.....

Position.....

Phone.....

Email.....

2. Description of the CGO

Please provide a concise but comprehensive explanation on the purpose of the CGO including date of formation, the number of members, etc.

3. Purpose for funds

Please provide a concise but comprehensive explanation on how the funds will be used, and where applicable provide a breakdown of costs. Please advise if you have applied to other organisations (and if you have been successful) for funds for the project.

4. Timeline

Please provide a timeline for the project with key milestones (including start and finish dates)

5. Benefit to the CGO and the wider community

Please provide a concise but comprehensive explanation on how the CGO and the wider community will benefit from the grant.

6. \$10,000 Community Grant

If your CGO was to receive \$10,000 rather than \$5,000 how would you use the additional funds?

7. Statement of Support (Optional)

Attach a signed document from a 3rd party should you wish to provide the statement of support (where relevant) that describes:

- connection with applicant and how long the connection has existed;
- specific skills and talents, achievements and successes of the applicant, and a demonstration of commitment exhibited by the applicant.)

Name of person providing statement

Relationship to the applicant.....

Phone

Email.....

Relationship to applicant.....

Does the person providing the statement of support agree to be contacted for further information if necessary? Yes No

8. Conflict of Interest

Please advise of any potential conflict of interest. For example, if a Sumner Ferrymead Foundation trustee is a member of the CGO.

9. Applicant Responsibilities

In applying for this grant, you confirm:

- The CGO is based in the Sumner Ferrymead catchment area (details on website);
- The CGO is a not-for-profit entity;
- Proof of eligibility will be provided upon request from the Sumner Ferrymead Foundation;
- You have declared any source of funding applied for, or received for, the proposed project;
- You agree to attend an interview with the Trustees if requested; and
- You have declared any potential conflicts of interest.

If your application is successful you agree to:

- Advise the Sumner Ferrymead Foundation if for any reason the project does not proceed;
- Provide a written report on how the grant was spent within 12 months of receiving it;
- Attend an event (proposed date Friday July 4th) where recipients will be recognised;
- Be contacted, interviewed, and photographed for marketing purposes by the Sumner Ferrymead Foundation (and the sponsor if applicable); and
- Recognise receipt of the grant, the Sumner Ferrymead Foundation, and the sponsor (if applicable) on your website, in social media and in newsletters.

9. General

Where did you hear about the community grant?

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9. Signature

Applicant's signature.....

Date.....

**Please submit your application to
info@sumnerferrymeadfoundation.co.nz
by April 6th 2025**